

  Hotel Accommodation	EP CHINA 2018/LECTRICAL CHINA 2018 China International Exhibition Center 15-17 October 2018	
	Official travel agent: J.N.H.Business Service Co.,Ltd Contact:Ms.Harleen Wu Tell:+86 10 65032621 Cell:+86 15810087163 E-mail:beijing@jnh-bs.com	

1. Please type/ print the details of your company; otherwise, use your company stamp with address

Family Name		Given Name		Nationality			
Company Name							
Address							
Country							
Tel	Country code	Area code	Number	Fax	Country code	Area code	Number
Mobile (for emergency)				Email			
				Website			

2. Please reserve for me the following room-nights (Check-in time: 2pm, Check-out time: 12noon)

Please Tick	Accommodation Hotels	Room Rate Single/Double Room	In (date)	Out (date)	No. Of rooms
<input type="checkbox"/>	Crowne Plaza Beijing Sun Palace (15 mins on foot to exhibition , 3.5 kilometres) ★★★★★	RMB1130/N 1 Or 2 Breakfast Free Internet			
<input type="checkbox"/>	Beijing Radisson Blu Hotel(Superior room) (2 mins on foot to exhibition) ★★★★★	RMB1050/N 1 Breakfast Free Internet			
<input type="checkbox"/>	Grand Metro park hotel Beijing (10 mins on foot to exhibition , 1kilometres) 🏠🏠🏠🏠🏠	RMB880/N 1 Or 2 Breakfast Free Internet			
<input type="checkbox"/>	Novotel Sanyuan Hotel Beijing (10 mins on foot to exhibition , 1 kilometres) 🏠🏠🏠🏠🏠	RMB798/N 1 Breakfast Free Internet			
<input type="checkbox"/>	FX Hotel (Yansha) (10 mins by taxi to exhibition,2.9 kilometres) 🏠🏠🏠	RMB528/N 1 Or 2Breakfast Free Internet			

	Please Tick		Please Tick	
Occupancy	<input type="checkbox"/>	Single (1person 1bed)	<input type="checkbox"/>	Double (2persons 1bed)
	<input type="checkbox"/>	Twin (1person 2bed)	<input type="checkbox"/>	Twin (2persons 2bed)
Preference(subject to room availability)	<input type="checkbox"/>	Smoking Room	<input type="checkbox"/>	Non-Smoking Room

3. Flight Details (Please confirm by 25 Aug 2018 by email or fax.)

Arrival Time: _____ Arrival Flight Number: _____
 Departure Time: _____ Departure Flight Number: _____

4. All reservations must be guaranteed with one night's non-refundable deposit with a major credit card.(please indicate your Visa, Mastercard, AMEX, or Diners Card number.)

Card Company: _____ Card Number: _____
 Expiry Date: _____ Card Holder's Name: _____
 Date: _____ Signature: _____

- All reservations may be considered guaranteed and will not be re-confirmed unless specifically requested
- The rate with /N represent 15% service charge.
- All Hotels offer free high speed internet in all the guest rooms.
- Term of Payment:please pay room charge by cash or card to our company when check-in the hotel.Other expenses such as phone bill,laundry will be charged by the hotel accordingly.

5. Payment and Cancellations.

- Reception time : 13-17 October 2018
- The change is scheduled to be cancelled within 60 days in advance, and 30 days in advance.
- Guest check-in time: check in after 14:00 and check out before 12:00. (for example: if a delay of check out for 12:00 a.m. -18:00p.m., the hotel will add half a day's room charge, after the delay of check out over the day of 18:00 p.m. on the day, the hotel will receive full day room charge)
- Please pay room charges to our employees when checking in.Other expenses such as telephone charge, laundry will be charged by the hotel .
- Please carry this confirmation when check in the hotel. The copy is valid.

6. The Business Travel & Accommodation Agent: J.N.H. Business Service Co.,Ltd

Representative signature

Date